



How Do I Apply to Reopen My Bankruptcy Case to File the Financial Management Course Certificate?

Note: This instructional packet should not be construed as legal advice. This instructional packet should not be used "as is" but should be modified after careful consideration of the facts in your individual case. Should you need specific legal advice, please consult with an attorney.

Updated October 12, 2012

Instructions for Filing a Motion and Order to Reopen Case and for Extension of Time to File Debtor's Certificate of Completion of Postpetition Instructional Course Concerning Personal Financial Management

1. Complete the **Financial Management Course** and obtain the course certificate (course providers at www.justice.gov/ust/eo/bapcpa/ccde/cc_approved.htm).
2. Complete **Form B23** (form available at www.uscourts.gov/FormsAndFees/Forms/BankruptcyForms.aspx)
3. Complete the entire **Motion** and **Order**, based on the attached samples (blank forms available from the Self-Help Desk, Bankruptcy Clerk, or at www.cacb.uscourts.gov, forms **F 5010-1.1M** and **F 5010-1.1O**). NOTE: You can hand-write these forms. You do NOT need to type them.
4. Prepare a self-addressed, stamped envelope.
5. Make four packets, each consisting of the entire **Motion, Order, Form B23, and Financial Management Course Certificate**, and paper clip each packet. Keep the packet with the original copies on top.
6. Attach the self-addressed stamped envelope to the first packet (the original),
7. On the third packet, write "JUDGE'S COPY" at the top of the first page.
8. On the fourth packet, write "DEBTOR'S COPY" at the top of the first page.
9. Take the four packets to the Bankruptcy Clerk's office where you originally filed your bankruptcy.
10. File the top packet (original) and second packet with the Clerk, along with a reopening fee of \$260 (cash, money order, or cashier's check).
11. Ask the clerk to stamp your two remaining copies.
12. Ask the clerk what that office's procedure is for the judge's copy
13. Once the judge reviews your motion, you will get the judge's decision in the mail.

**SAMPLE
VERSION**

NOTE: YOU CAN HAND-WRITE ALL THESE FORMS. YOU DO NOT NEED TO TYPE THEM.

Attorney or Party Name, Address, Telephone & FAX Numbers, and California State Bar Number (Your name, and joint debtor's name, if any) (Your address) (Your phone number) Attorney for: Pro per	FOR COURT USE ONLY
UNITED STATES BANKRUPTCY COURT CENTRAL DISTRICT OF CALIFORNIA	
In re: (Your name, and name of joint debtor, if any) <div style="text-align: right;">Debtor(s).</div>	CHAPTER: <u>7</u> CASE NO.: (case number)

DEBTOR'S MOTION TO REOPEN CASE AND FOR EXTENSION OF TIME TO FILE DEBTOR'S CERTIFICATION OF COMPLETION OF POSTPETITION INSTRUCTIONAL COURSE CONCERNING PERSONAL FINANCIAL MANAGEMENT

(For Case Closed Without Entry of Discharge Due to Noncompliance With 11 U.S.C. §§ 727(a)(11) or 1328(g)(1))

TO THE HONORABLE UNITED STATES BANKRUPTCY JUDGE: (Judge's name)

1. **Bankruptcy Case Filing Information:**

(check this box)

a. A voluntary petition under chapter 7 13 was filed on: (Date case was filed)

b. Because the Debtor(s) failed to file Official Form 23, Debtor's Certification of Completion of Postpetition Instructional Course Concerning Personal Financial Management ("OF 23") within the time limit set forth in F.R.B.P. 1007(c), the court closed this case without entering a discharge.

(Name of joint

2. I, (Your name), the Debtor in this case, and (debtor, if any), (if joint debtors) hereby request that the court enter an order: (a) reopening the case pursuant to 11 U.S.C. § 350(b) and F.R.B.P. 5010; and (b) extending the time for the Debtor(s) to file the OF 23 for a period of 30 days from the date of entry of an order granting this motion.

3. The Debtor(s) failed to file the OF 23 by the original deadline, and therefore need to have the case reopened so that the required OF 23 can be filed and a discharge can be entered because: (Explain circumstances that prevented the Debtor(s) from filing the OF 23 in a timely manner.)

(State why you didn't file the certificate and Form B23. This is your opportunity to explain to the bankruptcy judge why he or she should grant your request)

and I declare this under penalty of perjury.

Debtor's Motion to Reopen Case and for Extension of Time To File Debtor's Certification of
of Postpetition Instructional Course Concerning Personal Financial Management - Page 2

In re (Your name, and name of joint debtor, if any)	CHAPTER: 7 CASE NO.: (case number)
Debtor(s).	

WHEREFORE, the Debtor(s) pray(s) that this court issue an order (the form of which is submitted herewith and has been served) reopening this case and extending the time to file the OF 23 so that the Debtor(s) discharge may be entered.

(Your signature)	(Date)	(City of residence)	(State)
Debtor's Signature	Dated	City	State
(Signature of joint debtor, if any)	(Date)	(City of residence)	(State)
Joint Debtor's Signature	Dated	City	State

In re (Your name, and name of joint debtor, if any) Debtor(s).	CHAPTER: 7 CASE NO.: (case number)
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NOTE: When using this form to indicate service of a proposed order, **DO NOT** list any person or entity in Category I. Proposed orders do not generate an NEF because only orders that have been entered are placed on a CM/ECF docket.

PROOF OF SERVICE OF DOCUMENT

I am over the age of 18 and not a party to this bankruptcy case or adversary proceeding. My business address is:

(Someone other than you who is 18 years or older and not part of this case must complete this form. Put that person's address here.)

A true and correct copy of the foregoing document described as Debtor's Motion to Reopen Case for Financial Management Course will be served or was served (a) on the judge in chambers in the form and manner required by LBR 5005-2(d), and (b) in the manner indicated below:

(date you checked docket)

I. TO BE SERVED BY THE COURT VIA NOTICE OF ELECTRONIC FILING ("NEF") - Pursuant to controlling General Order(s) and Local Bankruptcy Rule(s) ("LBR"), the foregoing document will be served by the court via NEF and hyperlink to the document. On _____ I checked the CM/ECF docket for this bankruptcy case or adversary proceeding and determined that the following person(s) are on the Electronic Mail Notice List to receive NEF transmission at the email addressed indicated below:

(Add names and email addresses of your Chapter 7 trustee and the U.S. Trustee. You can get this information from the Self-Help Desk or Bankruptcy Clerk, by asking them to print the "Parties" page from your case information. You can also get this information on a court public computer.)

** EXAMPLE: John Smith john@smith.com Service information continued on attached page

II. SERVED BY U.S. MAIL OR OVERNIGHT MAIL (indicate method for each person or entity served):

On _____ I served the following person(s) and/or entity(ies) at the last known address(es) in this bankruptcy case or adversary proceeding by placing a true and correct copy thereof in a sealed envelope in the United States Mail, first class, postage prepaid, and/or with an overnight mail service addressed as follow. Listing the judge here constitutes a declaration that mailing to the judge will be completed no later than 24 hours after the document is filed.

(date you put a copy in
judge's courtesy box)

Service information continued on attached page

III. SERVED BY PERSONAL DELIVERY, FACSIMILE TRANSMISSION OR EMAIL (indicate method for each person or entity served): Pursuant to F.R.Civ.P. 5 and/or controlling LBR, on _____ I served the following person(s) and/or entity(ies) by personal delivery, or (for those who consented in writing to such service method) by facsimile transmission and/or email as follows. Listing the judge here constitutes a declaration that mailing to the judge will be completed no later than 24 hours after the document is filed.

(List your bankruptcy judge's name and address here. You can get this from the Self-Help Desk, the Bankruptcy Clerk, a court public computer, or by going to www.cacb.uscourts.gov.)

Service information continued on attached page

I declare under penalty of perjury under the laws of the United States of America that the foregoing is true and correct.

(Date) _____ (Name of person who completed Proof of Service) _____ (Signature of person who completed Proof of Service) _____
Date Type Name Signature

NOTE: YOU CAN HAND-WRITE ALL THESE FORMS. YOU DO NOT NEED TO TYPE THEM.
ALSO, A JOINT DEBTOR, IF ANY, MUST COMPLETE A SEPARATE COPY OF THIS FORM.

B 23 (Official Form 23) (12/10)

UNITED STATES BANKRUPTCY COURT

Central District of California

In re (Your name),
Debtor

Case No. (case number)

Chapter 7

DEBTOR'S CERTIFICATION OF COMPLETION OF POSTPETITION INSTRUCTIONAL COURSE CONCERNING PERSONAL FINANCIAL MANAGEMENT

Every individual debtor in a chapter 7, chapter 11 in which § 1141(d)(3) applies, or chapter 13 case must file this certification. If a joint petition is filed, each spouse must complete and file a separate certification. Complete one of the following statements and file by the deadline stated below:

I, (Your name), the debtor in the above-styled case, hereby
(Printed Name of Debtor)
certify that on (Date on cert.) (Date), I completed an instructional course in personal financial management
provided by (Name of course provider), an approved personal financial
(Name of Provider)
management provider.

Certificate No. (if any): (Certificate number).

I, _____, the debtor in the above-styled case, hereby
(Printed Name of Debtor)
certify that no personal financial management course is required because of [Check the appropriate box.]:

- Incapacity or disability, as defined in 11 U.S.C. § 109(h);
- Active military duty in a military combat zone; or
- Residence in a district in which the United States trustee (or bankruptcy administrator) has determined that the approved instructional courses are not adequate at this time to serve the additional individuals who would otherwise be required to complete such courses.

Signature of Debtor: (Your signature)

Date: (Date)

Instructions: Use this form only to certify whether you completed a course in personal financial management. (Fed. R. Bankr. P. 1007(b)(7).) Do NOT use this form to file the certificate given to you by your prepetition credit counseling provider and do NOT include with the petition when filing your case.

Filing Deadlines: In a chapter 7 case, file within 60 days of the first date set for the meeting of creditors under § 341 of the Bankruptcy Code. In a chapter 11 or 13 case, file no later than the last payment made by the debtor as required by the plan or the filing of a motion for a discharge under § 1141(d)(5)(B) or § 1328(b) of the Code. (See Fed. R. Bankr. P. 1007(c).)

Certificate Number: [REDACTED]

Bankruptcy Case Number: [REDACTED]



[REDACTED]

CERTIFICATE OF DEBTOR EDUCATION

I CERTIFY that on [REDACTED], at [REDACTED] o'clock [REDACTED], [REDACTED] completed a course on personal financial management given [REDACTED] by [REDACTED], a provider approved pursuant to 11 U.S.C. § 111 to provide an instructional course concerning personal financial management in the Central District of California.

Date: [REDACTED] _____

By: [REDACTED] _____

Name: [REDACTED] _____

Title: [REDACTED] _____

NOTE: YOU CAN HAND-WRITE ALL THESE FORMS. YOU DO NOT NEED TO TYPE THEM.

Attorney or Party Name, Address, Telephone & FAX Numbers, and California State Bar Number (Your name, and joint debtor's name, if any) (Your address) (Your city, state, and ZIP code) (Your phone number) Attorney for: Pro per	FOR COURT USE ONLY
UNITED STATES BANKRUPTCY COURT CENTRAL DISTRICT OF CALIFORNIA	
In re: (Your name, and name of joint debtor, if any) <div style="text-align: right;">Debtor(s).</div>	CHAPTER: 7 CASE NO.: (case number)

ORDER ON DEBTOR'S MOTION TO REOPEN CASE AND FOR EXTENSION OF TIME TO FILE DEBTOR'S CERTIFICATION OF COMPLETION OF POSTPETITION INSTRUCTIONAL COURSE CONCERNING PERSONAL FINANCIAL MANAGEMENT

(For Case Closed Without Entry of Discharge Due To Noncompliance With 11 U.S.C. §§ 727(a)(11) or 1328(g)(1))

The above referenced case having been closed without the entry of a discharge due to noncompliance with 11 U.S.C. §§ 727(a)(11) or 1328(g)(1) attributable to the failure to file Official Form 23, Debtor's Certification of Completion of Postpetition Instructional Course Concerning Personal Financial Management ("OF 23"), and the Debtor(s) having moved to reopen the case pursuant to 11 U.S.C. § 350(b) and F.R.B.P 5010 and for an extension of time under F.R.B.P. 1007(c) to file the OF 23 so that a discharge may be entered, and the Court, having reviewed and considered the motion,

1. The Court finds cause to reopen the case and to extend the time for the Debtor(s) to file the OF 23. Accordingly, IT IS HEREBY ORDERED that:
 - a. The above-entitled bankruptcy case be, and the same is hereby, reopened pursuant to 11 U.S.C. § 350(b) and F.R.B.P. 5010;
 - b. A trustee shall not be appointed in this case absent further order of the Court;
 - c. The deadline for the Debtor(s) to file the OF 23 is extended 30 days from the date of entry of this order;
 - d. If the Debtor(s) is/are otherwise eligible, upon the filing of the OF 23, the clerk shall enter the discharge of the Debtor(s) and close the case; and
 - e. In the event the OF 23 is not filed, the case shall be closed immediately after the expiration of 30 days from the date of entry of this order.

2. IT IS HEREBY ORDERED that the motion is denied without prejudice on the following grounds (*specify*):
 - See Attached Page

3. This matter is set for hearing as follows:

Date:	Time:	Ctrm:
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4. Notice is required as follows (*specify*): See Attached Page

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LEAVE NUMBERS 1-5
BLANK. THE JUDGE
WILL COMPLETE THIS.

↗

Order on Debtor's Motion to Reopen Case and for Extension of Time to File Debtor's Certification of Completion of Postpetition Instructional Course Concerning Personal Financial Management - Page 2

In re (Your name, and name of joint debtor, if any) Debtor(s).	CHAPTER: 7 CASE NO.: (case number)
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5. The Court Further orders as follows (*specify*): See Attached Page

Dated:

← LEAVE THESE BLANK. THE JUDGE
WILL SIGN AND DATE HERE. →

UNITED STATES BANKRUPTCY JUDGE

In re (Your name, and name of joint debtor, if any) Debtor(s).	CHAPTER: 7 CASE NO.: (case number)
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NOTE: When using this form to indicate service of a proposed order, **DO NOT** list any person or entity in Category I. Proposed orders do not generate an NEF because only orders that have been entered are placed on a CM/ECF docket.

PROOF OF SERVICE OF DOCUMENT

I am over the age of 18 and not a party to this bankruptcy case or adversary proceeding. My business address is:

(Someone other than you who is 18 years or older and not part of this case must complete this form. Put that person's address here.)

A true and correct copy of the foregoing document described as Order on Debtor's Motion to Reopen Case for Financial Management Course will be served or was served (a) on the judge in chambers in the form and manner required by LBR 5005-2(d), and (b) in the manner indicated below:

I. TO BE SERVED BY THE COURT VIA NOTICE OF ELECTRONIC FILING ("NEF") - Pursuant to controlling General Order(s) and Local Bankruptcy Rule(s) ("LBR"), the foregoing document will be served by the court via NEF and hyperlink to the document. On _____ I checked the CM/ECF docket for this bankruptcy case or adversary proceeding and determined that the following person(s) are on the Electronic Mail Notice List to receive NEF transmission at the email addressed indicated below:

Service information continued on attached page

II. SERVED BY U.S. MAIL OR OVERNIGHT MAIL (indicate method for each person or entity served):

On _____ I served the following person(s) and/or entity(ies) at the last known address(es) in this bankruptcy case or adversary proceeding by placing a true and correct copy thereof in a sealed envelope in the United States Mail, first class, postage prepaid, and/or with an overnight mail service addressed as follow. Listing the judge here constitutes a declaration that mailing to the judge will be completed no later than 24 hours after the document is filed.

(date you filed this paperwork with the clerk)

Service information continued on attached page

III. SERVED BY PERSONAL DELIVERY, FACSIMILE TRANSMISSION OR EMAIL (indicate method for each person or entity served): Pursuant to F.R.Civ.P. 5 and/or controlling LBR, on _____ I served the following person(s) and/or entity(ies) by personal delivery, or (for those who consented in writing to such service method) by facsimile transmission and/or email as follows. Listing the judge here constitutes a declaration that mailing to the judge will be completed no later than 24 hours after the document is filed.

(List your bankruptcy judge's name and address here. You can get this from the Self-Help Desk, the Bankruptcy Clerk, a court public computers, or by going to www.cacb.uscourts.gov.)

Service information continued on attached page

I declare under penalty of perjury under the laws of the United States of America that the foregoing is true and correct.

(Date)	(Name of person who completed Proof of Service)	(Signature of person who completed Proof of Service)
_____	_____	_____
Date	Type Name	Signature

Order on Debtor's Motion to Reopen Case and for Extension of Time to File Debtor's Certification
of Completion of Postpetition Instructional Course Concerning Personal Financial Management - Page 4

In re (Your name, and name of joint debtor, if any) Debtor(s).	CHAPTER: 7 CASE NO.: (case number)
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ADDITIONAL SERVICE INFORMATION (if needed):

LEAVE THIS AREA BLANK

In re (Your name, and name of joint debtor, if any) Debtor(s).	CHAPTER: 7 CASE NO.: (case number)
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NOTE TO USERS OF THIS FORM:

- 1) Attach this form to the last page of a proposed Order or Judgment. Do not file as a separate document.
- 2) The title of the judgment or order and all service information must be filled in by the party lodging the order.
- 3) **Category I.** below: The United States trustee and case trustee (if any) will always be in this category.
- 4) **Category II.** below: List ONLY addresses for debtor (and attorney), movant (or attorney) and person/entity (or attorney) who filed an opposition to the requested relief. DO NOT list an address if person/entity is listed in category I.

NOTICE OF ENTERED ORDER AND SERVICE LIST

Notice is given by the court that a judgment or order entitled (specify) Order on Debtor's Motion to Reopen Case for Financial Management Course was entered on the date indicated as "Entered" on the first page of this judgment or order and will be served in the manner indicated below:

(date you checked docket)

I. SERVED BY THE COURT VIA NOTICE OF ELECTRONIC FILING ("NEF") - Pursuant to controlling General Order(s) and Local Bankruptcy Rule(s), the foregoing document was served on the following person(s) by the court via NEF and hyperlink to the judgment or order. As of _____, the following person(s) are currently on the Electronic Mail Notice List for this bankruptcy case or adversary proceeding to receive NEF transmission at the email address(es) indicated below.

(Add names and email addresses of your Chapter 7 trustee and the U.S. Trustee. You can get this information from the Self-Help Desk or Bankruptcy Clerk, by asking them to print the "Parties" page from your case information. You can also get this information from the lobby computers.)

** EXAMPLE: John Smith john@smith.com

Service information continued on attached page

II. SERVED BY THE COURT VIA U.S. MAIL: A copy of this notice and a true copy of this judgment or order was sent by United States Mail, first class, postage prepaid, to the following person(s) and/or entity(ies) at the address(es) indicated below:

(Your name, and name of joint debtor, if any)

(Your address)

(Your city, state, and ZIP code)

Service information continued on attached page

III. TO BE SERVED BY THE LODGING PARTY: Within 72 hours after receipt of a copy of this judgment or order which bears an "Entered" stamp, the party lodging the judgment or order will serve a complete copy bearing an "Entered" stamp by U.S. Mail, overnight mail, facsimile transmission or email and file a proof of service of the entered order on the following person(s) and/or entity(ies) at the address(es), facsimile transmission number(s), and/or email address(es) indicated below:

Service information continued on attached page

Order on Debtor's Motion to Reopen Case and for Extension of Time to File Debtor's Certification
of Completion of Postpetition Instructional Course Concerning Personal Financial Management - Page 6

In re (Your name, and name of joint debtor, if any) Debtor(s).	CHAPTER: 7 CASE NO.: (case number)
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ADDITIONAL SERVICE INFORMATION (if needed):

LEAVE THIS AREA BLANK

**BLANK FORMS
TO FILL OUT
AND TURN IN
TO FILING
WINDOW AT
BANKRUPTCY
COURT**

In re _____ Debtor(s).	CHAPTER: CASE NO.:
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NOTE: When using this form to indicate service of a proposed order, **DO NOT** list any person or entity in Category I. Proposed orders do not generate an NEF because only orders that have been entered are placed on a CM/ECF docket.

PROOF OF SERVICE OF DOCUMENT

I am over the age of 18 and not a party to this bankruptcy case or adversary proceeding. My business address is:

A true and correct copy of the foregoing document described as _____ will be served or was served **(a)** on the judge in chambers in the form and manner required by LBR 5005-2(d), and **(b)** in the manner indicated below:

I. TO BE SERVED BY THE COURT VIA NOTICE OF ELECTRONIC FILING ("NEF") - Pursuant to controlling General Order(s) and Local Bankruptcy Rule(s) ("LBR"), the foregoing document will be served by the court via NEF and hyperlink to the document. On _____ I checked the CM/ECF docket for this bankruptcy case or adversary proceeding and determined that the following person(s) are on the Electronic Mail Notice List to receive NEF transmission at the email addressed indicated below:

Service information continued on attached page

II. SERVED BY U.S. MAIL OR OVERNIGHT MAIL (indicate method for each person or entity served):
On _____ I served the following person(s) and/or entity(ies) at the last known address(es) in this bankruptcy case or adversary proceeding by placing a true and correct copy thereof in a sealed envelope in the United States Mail, first class, postage prepaid, and/or with an overnight mail service addressed as follow. Listing the judge here constitutes a declaration that mailing to the judge will be completed no later than 24 hours after the document is filed.

Service information continued on attached page

III. SERVED BY PERSONAL DELIVERY, FACSIMILE TRANSMISSION OR EMAIL (indicate method for each person or entity served): Pursuant to F.R.Civ.P. 5 and/or controlling LBR, on _____ I served the following person(s) and/or entity(ies) by personal delivery, or (for those who consented in writing to such service method) by facsimile transmission and/or email as follows. Listing the judge here constitutes a declaration that mailing to the judge will be completed no later than 24 hours after the document is filed.

Service information continued on attached page

I declare under penalty of perjury under the laws of the United States of America that the foregoing is true and correct.

<i>Date</i>	<i>Type Name</i>	<i>Signature</i>
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UNITED STATES BANKRUPTCY COURT

Central District of California

In re _____,
Debtor

Case No. _____

Chapter _____

DEBTOR'S CERTIFICATION OF COMPLETION OF POSTPETITION INSTRUCTIONAL COURSE CONCERNING PERSONAL FINANCIAL MANAGEMENT

Every individual debtor in a chapter 7, chapter 11 in which § 1141(d)(3) applies, or chapter 13 case must file this certification. If a joint petition is filed, each spouse must complete and file a separate certification. Complete one of the following statements and file by the deadline stated below:

I, _____, the debtor in the above-styled case, hereby
(Printed Name of Debtor)
certify that on _____ *(Date)*, I completed an instructional course in personal financial management
provided by _____, an approved personal financial
(Name of Provider)
management provider.

Certificate No. *(if any)*: _____.

I, _____, the debtor in the above-styled case, hereby
(Printed Name of Debtor)
certify that no personal financial management course is required because of *[Check the appropriate box.]:*

- Incapacity or disability, as defined in 11 U.S.C. § 109(h);
- Active military duty in a military combat zone; or
- Residence in a district in which the United States trustee (or bankruptcy administrator) has determined that the approved instructional courses are not adequate at this time to serve the additional individuals who would otherwise be required to complete such courses.

Signature of Debtor: _____

Date: _____

Instructions: Use this form only to certify whether you completed a course in personal financial management. (Fed. R. Bankr. P. 1007(b)(7).) Do NOT use this form to file the certificate given to you by your prepetition credit counseling provider and do NOT include with the petition when filing your case.

Filing Deadlines: In a chapter 7 case, file within 60 days of the first date set for the meeting of creditors under § 341 of the Bankruptcy Code. In a chapter 11 or 13 case, file no later than the last payment made by the debtor as required by the plan or the filing of a motion for a discharge under § 1141(d)(5)(B) or § 1328(b) of the Code. (See Fed. R. Bankr. P. 1007(c).)

**(INSERT
FINANCIAL
MANAGEMENT
COURSE
CERTIFICATE
HERE)**

Order on Debtor's Motion to Reopen Case and for Extension of Time to File Debtor's Certification
of Completion of Postpetition Instructional Course Concerning Personal Financial Management - Page 2

In re	CHAPTER:
Debtor(s).	CASE NO.:

5. The Court Further orders as follows (*specify*): See Attached Page

Dated:

UNITED STATES BANKRUPTCY JUDGE

In re	CHAPTER:
Debtor(s).	CASE NO.:

NOTE TO USERS OF THIS FORM:

- 1) Attach this form to the last page of a proposed Order or Judgment. Do not file as a separate document.
- 2) The title of the judgment or order and all service information must be filled in by the party lodging the order.
- 3) **Category I.** below: The United States trustee and case trustee (if any) will always be in this category.
- 4) **Category II.** below: List ONLY addresses for debtor (and attorney), movant (or attorney) and person/entity (or attorney) who filed an opposition to the requested relief. DO NOT list an address if person/entity is listed in category I.

NOTICE OF ENTERED ORDER AND SERVICE LIST

Notice is given by the court that a judgment or order entitled (*specify*) _____ was entered on the date indicated as "Entered" on the first page of this judgment or order and will be served in the manner indicated below:

I. SERVED BY THE COURT VIA NOTICE OF ELECTRONIC FILING ("NEF") - Pursuant to controlling General Order(s) and Local Bankruptcy Rule(s), the foregoing document was served on the following person(s) by the court via NEF and hyperlink to the judgment or order. As of _____, the following person(s) are currently on the Electronic Mail Notice List for this bankruptcy case or adversary proceeding to receive NEF transmission at the email address(es) indicated below.

Service information continued on attached page

II. SERVED BY THE COURT VIA U.S. MAIL: A copy of this notice and a true copy of this judgment or order was sent by United States Mail, first class, postage prepaid, to the following person(s) and/or entity(ies) at the address(es) indicated below:

Service information continued on attached page

III. TO BE SERVED BY THE LODGING PARTY: Within 72 hours after receipt of a copy of this judgment or order which bears an "Entered" stamp, the party lodging the judgment or order will serve a complete copy bearing an "Entered" stamp by U.S. Mail, overnight mail, facsimile transmission or email and file a proof of service of the entered order on the following person(s) and/or entity(ies) at the address(es), facsimile transmission number(s), and/or email address(es) indicated below:

Service information continued on attached page

Order on Debtor's Motion to Reopen Case and for Extension of Time to File Debtor's Certification
of Completion of Postpetition Instructional Course Concerning Personal Financial Management - Page 6

In re	Debtor(s).	CHAPTER:	CASE NO.:
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ADDITIONAL SERVICE INFORMATION (if needed):